

Families Fighting for Justice and O.L.L.Y

First Aid Policy

Families Fighting for Justice and O.L.L.Y is committed to providing emergency first aid provision to deal with accidents and incidents affecting employees, children, and visitors.

AIMS OF THE POLICY

1. To ensure that we have adequate, safe and effective first aid provision in order for every member for the team Families Fighting for Justice and O.L.L.Y to be well looked after in the event of any illness, accident or injury, no matter how major or minor.
2. To ensure that all staff are aware of the procedures in the event of any illness, accident, or injury.
3. To ensure that medicines are only administered where appropriate permission been granted.
4. To ensure that all medicines are appropriately stored.
5. To promote infection control

Nothing in this policy should affect the ability of any person to contact the emergency services in the event of a medical emergency. For the avoidance of doubt, staff should dial 999 for the emergency services in event of medical emergency before implementing the terms of this policy and make clear arrangements for liaison with ambulance service.

To achieve the Policy Aims, Families Fighting for Justice and O.L.L.Y will:

Have suitably stocked first aid first aid boxes, which are checked weekly.

Carry out suitable and sufficient assessment of the risks posed to persons if they suffer an accident, injury, or ill health.

Ensure that all staff as appropriately First Aid trained.

Provide information to employees and parents on the arrangements for first aid.

Having a procedure for managing accidents, including immediate liaison with emergency services, medical staff, and parents.

Review and monitor arrangements for First Aid as appropriate on a regular basis

First Aid boxes are in the following rooms:

Kitchen

HUB Office

Main Office

Top floor office

First Aid travel bags for off-site visits are in the main office.